

## Terms & Conditions

**Mr Matthew Newton Ede MB ChB MRCS (Eng), FRCS (Tr & Orth)**  
**Consultant Spinal Surgeon**

### TERMS & CONDITIONS FOR PROVIDING MEDICAL REPORTS

My terms of business are given herewith:

1. Mr Newton Ede undertakes to prepare a medical report on your client.
2. Condition and Prognosis reports will be provided to the instructing solicitor/insurance company within 30 working days of seeing the claimant and receipt of full and final medical evidence (whichever is the latter).
3. Clinical Negligence reports will be available within 6 weeks following provision of the medical notes.
4. Mr Newton Ede will arrange simple investigations such as an x-ray if it is appropriate at the time of the medical report, unless instructed otherwise not to. X-rays may be required in occasional cases and will only be carried out if clinically indicated and if there are no recent x-rays available which could be obtained by other means. Mr Newton Ede will contact the instructing party before arranging this if possible.
5. Unless specifically indicated otherwise, it is the responsibility of the instructing solicitor/agency/insurance company to arrange provision of all previous medical records in relation to their client. These should ideally be available by the time the client is seen, so that they can be reviewed as part of the medical report. CD-ROM is acceptable.
6. The standard hourly rate is £230 +VAT per hour for Personal Injury medical reports and £350 + VAT per hour for Clinical Negligence reports.
7. All invoices sent by Mr Newton Ede require payment within 3 months of the invoice date or on settlement of the case, whichever is earlier, unless specific arrangements have been agreed.
8. If clients do not attend for appointments a non-attendance charge of 30mins time + VAT will be raised. One further appointment will be offered.
9. Where medical imaging has been performed on the client please ensure that this is supplied prior to the appointment date. If imaging has been arranged and not supplied, Mr Newton Ede will request this imaging and a further fee will be applicable.
10. Conference with counsel will be charged at the standard hourly rate (see point 6).
11. Where travel is required, this will be charged at 50% of standard hourly rate (see point 6).

#### Attendance at Court

12. At least 8 weeks' notice must be given in order for Mr Newton Ede to give evidence in court.
13. Attendance at court will be charged at £2800 per day, plus travel (see point 11).
14. Cancellation of court attendance: if less than 11 working days' notice, 50% of fees for the booked days will be charged; if less than 6 working days' notice, 100% of fees for the booked days will be charged.

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